

StaO 1020.1Y SGTMAJ 15 Jun 20

STATION ORDER 1020.1Y

- From: Commanding General To: Distribution List
- Subj: MARINE CORPS AIR STATION UNIFORM AND CIVILIAN ATTIRE REGULATIONS FOR ARMED FORCES PERSONNEL

Ref: (a) MCO 1020.34H
(b) U.S. Navy Uniform Regulations, NavPers 15665I (NOTAL)
(c) MCO 5100.19F
(d) MARADMIN 078/14
(e) ALMAR 035/07
(f) ALMAR 019/08
(g) MARADMIN 011/16
(h) MCM

1. <u>Situation</u>. Per the references, this Order is to establish specific local regulations for the wearing of uniforms on and off Marine Corps Air Station (MCAS), Yuma for Military Personnel. The references apply.

2. <u>Cancellation</u>. Sta0 1020.1X.

3. Mission

a. To provide specific direction and local interpretation on the wearing of uniforms by all military personnel aboard MCAS Yuma.

b. This Order has been completely revised in its entirety and should be thoroughly reviewed.

4. Execution

a. All MCAS Yuma personnel and tenant commands living, visiting, or training aboard the air station will conform to the uniform and clothing regulations set forth in this Order, and the references. It is every service member's responsibility to police and endorse the regulations set forth herein.

b. Identification (ID) Cardholders Responsibilities

(1) All ID cardholders will carry their ID card at all times.

(2) Personnel will be required to surrender the ID card when a military or civilian authority requires it for identification, investigation, when in confinement, upon discharge, or because of card expiration.

c. <u>Performance and Conduct</u>. United States Marines are characterized by exceptionally high standards of performance and conduct, which reflect unswerving loyalty to the nation, devout attention to duty, and gentlemanly/ladylike demeanor. Every Marine maintains these standards in the

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performance of their duties and the conduct of their personal affairs. Marine Corps standards do not stop when the uniform comes off. Service members conform to standards 24 hours per day, seven days per week, in and out of uniform.

d. Local and Tenant Commanders

(1) Promulgate the contents of this Order to all personnel assigned to their commands.

(2) Disseminate the contents of this Order to all incoming personnel prior to or upon their arrival to MCAS Yuma.

(3) Post a copy of this Order in a prominent place on unit bulletin/troop information boards.

(4) Ensure all Marines and Sailors adhere to the standards set forth and identified in this Order and the references both on and off the air station.

e. <u>Punitive Effect</u>. This Order applies to military personnel and is enforceable against individuals without further implementation by subordinate commands. Violations of the provisions of this Order by military personnel may result in administrative or punitive action and are punishable as a violation of Article 92 of the Uniform code of the Military Justice. Military members who fail to conform to the proper dress standards risk losing their on-base privileges (i.e. access to the Marine Corps Exchange (MCX), commissary, gyms etc.).

f. <u>Marine Corps Community Services</u>. Display the proper dress code for each facility aboard MCAS Yuma and associated installations (Cannon Air Defense Complex, Martinez Lake Recreation Area, 16th Street Housing, etc.).

g. <u>Prescribed Uniforms</u>

(1) The only prescribed working uniforms for Marines stationed aboard MCAS Yuma are the woodland Marine Corps Command Utilities Uniform (MCCUU), tanker/combat vehicle crewman (CVC) suit, flight suit, and Service "A", "B", or "C" uniforms.

(2) The seasonal leave and liberty uniform throughout the year is the Service "A", "B", or "C" uniform. Consistent with mission and specified activities, commanders are delegated the authority to determine the frequency with which the service uniform will be worn. Any plan should include a method of routinely checking the fit and serviceability of the service uniform for Marines within the unit, through either inspections, duty, community events, or designated periods of wear as the uniform of the day.

(3) The prescribed uniform for the morning colors ceremony is the woodland MCCUU or Seasonal Service uniform.

(4) The utility uniform is authorized to wear while commuting to and from the work place. The following is a list of "off-base" authorized stops: drive-through windows at banking institutions, drive-through eating establishments, and drive-up automatic teller machines. In all cases, service personnel attired in the utility uniform (MCCUU, CVC, or flight suit for the purpose of this Order) will not exit the vehicle. These authorized

stops do not apply to the green, white, or blue coveralls or the mess hall uniform.

(5) While wearing the prescribed working uniform, articles that are not authorized to be worn exposed include, but are not limited to, the following: pencils, pens, watch chains, fobs, pins, earphones and headphones, or anything else that detracts from a professional appearance. Inconspicuous jewelry, such as, wristwatches and rings are authorized. Sunglasses are not authorized while in formation with troops, unless certified by a medical authority. Cartridge belts, holsters, lanyards, and helmets are only acceptable when worn as organizational clothing and equipment. Cellular phones are not to be visible while in uniform (i.e.: wearing cell phones on the utility belt.

(6) Personally owned, organizationally issued, and other electronic equipment is unacceptable when exposed on Marine Corps uniforms. The use of cellular phones or other electronic devices while walking in uniform, or while in formation, is unauthorized. Utilize good judgment when governing the application of this policy in the field environment.

(7) The combat utility field cover (boonie cover) and Flame-Resistant Organizational Gear (FROG) suits is unauthorized for wear on mainside [i.e., in housing areas, MCX, commissary, gyms, restaurants, and other air station facilities].

(8) The cold weather watch cap, other than when prescribed as part of the physical training (PT) uniform during individual or unit PT, or while participating in a working party, is unauthorized for wear on mainside (i.e., in housing areas, MCX, commissary, gyms, restaurants, and other MCAS Yuma facilities). The Provost Marshal's Office (PMO) is an exception under the following conditions: using freezing weather conditions (wind and temperature) as a guideline, Watch Commanders may authorize Marines and civilians performing duties as Military Police gate sentries to wear coyote brown and navy blue watch caps, respectively, ensuring uniformity across the shift at all gates. When wearing cold weather headgear, all Marine and civilian gate sentries shall salute commissioned and warrant officers upon identification, and all vehicles bearing officer placards.

(9) Excessively dirty, soiled, torn or unserviceable uniforms do not meet acceptable attire and grooming standards and are not worn aboard air station facilities or working areas.

h. <u>Seasonal Uniform Change</u>. The seasonal uniform change occurs with the change to and from daylight saving time (DST). Authorized wear during the winter season is woodland MCCUU with sleeves down and the designated seasonal service uniform is Service "B." Upon transition to the summer season, authorized wear is the woodland MCCUU with sleeves rolled up and the designated season service uniform is Service "C." The transition occurs the duty day following the change to or from DST. Commanders overseeing units/personnel in training for deployment may set the MCCUU for wear based on the mission requirements, and as deemed necessary to ensure effective predeployment training. Units/personnel deployed adheres to the policy/guidance as established by combatant commanders and the regional Marine Forces commander.

i. Wearing of the MCCUU

(1) During hot weather, supervisors of Marines engaged in activities involving excessive physical exertion may authorize those Marines under their direct charge to un-blouse trousers and remove utility jackets in the immediate area of the activity.

(2) The only authorized uniform is the full MCCUU. Marines have the authorization to wear the partial uniform (boots and utilities) when conducting physical training, either command approved or individual.

j. <u>Wearing of bags/backpacks</u>. The only authorized bags/backpacks is black, olive drab, brown, tan (or a combination thereof), or Marine pattern commercial or organizational backpacks of a conservative nature, with minimal logo representation (manufacture tags/logos in subdued colors no larger than 5 inches long by 2 inches wide). Authorized wear is over both shoulders with the MCCUU. This authority does not extend beyond commercial/organizationally issued backpacks. Hand carry gym or duffel bags and computer bags.

k. <u>Wearing of individual hydration systems (Camel Back)</u>. Due to the extreme hot weather experienced on the Air Station, the wearing of an individual hydration system (Camel Back) in the utility or work uniform is authorized for both garrison and field duty. Marines may wear government issued and civilian-purchased hydration systems. The color shall be black, brown, green, or digital MCCUU camouflage.

1. Miscellaneous Working Uniforms

(1) Approval of the wear of cooks', bakers', and mess hall attendants' uniforms when assigned to such duties.

(2) Cooks', bakers', and mess hall attendants' uniforms maybe worn to and from off-base quarters. Do not wear these uniforms within the MCX and commissary.

(3) Certain duty assignments aboard MCAS Yuma require the wearing of civilian clothing in lieu of the prescribed uniform. The only automatic approval granted is for Criminal Investigators. All others need approval in writing by their commanding officer. An individual authorized to wear civilian clothing while on duty may operate a government vehicle.

(4) Personnel engaged in activities that have a potential to permanently soil or damage the MCCUU may wear green, white, and blue coveralls and CVC suits with a camouflage utility cover. The wear of a cover is the same as if wearing MCCUU. Wear appropriate grade insignia on the coverall collar. The coverall uniform maybe worn in any mess hall provided the uniform is clean and unsoiled. Only wear coveralls in places of work, to and from base quarters. The only personnel authorized to wear the coveralls off base are the wrecker operators, engaged in recovery operations, and ambulance drivers. Wrecker operators will not make any stops for purposes other than emergencies, while wearing coveralls. The coverall uniform is not approved wear in the MCX or commissary.

(5) Designated Units or individuals will have the authorization to wear uniform items that are in a trial period for possible adoption. Commanders of such units or individuals will ensure widest dissemination of the knowledge that a wear test is ongoing. A bulletin published by the

specific unit authorizing to wear the test uniform or item, with a description of the uniform or item, and statement of the period of the wear test.

(6) The prescribed uniform for medical appointments is the designated uniform of the day. The prescribed uniform for active duty personnel reporting to military sick-call for physical examinations is either clean, standard-issue physical training gear (green on green) with athletic shoes and socks, or the prescribed uniform of the day.

m. Attire for the Conduct of PT. PT attire is neat, clean, conservative in appearance, and reflect a professional image. Units conducting PT on MCAS Yuma all conform to the high standards traditionally associated with the Marine Corps. Reflective belts are required during hours of reduced visibility. The Marine Corps Running Suit satisfies this requirement for individual PT sessions. For unit PT sessions, the designated uniform for unit PT is green on green t-shirt and shorts (no silkies), with white socks, or boots and utilities. O-5/O-6 Commanders deviation from the designated uniform for unit PT attire may approve but will uphold the spirit and intent of this Order.

n. <u>Standards for Civilian Attire Aboard the Air Station for Uniformed</u> Personnel

(1) Applicability. All uniformed personnel are required to comply with this Order when patronizing MCAS Yuma facilities.

(a) Armed Forces leaders at all levels implement and enforce this Order. Officers, Staff Noncommissioned Officers, Noncommissioned Officers, Chief Petty Officers, and Petty Officers; become familiar with this Order. These individuals have the responsibility for strict enforcement of this Order.

(b) If a uniformed member is addressed professionally and refuses to leave, or is excessively belligerent or rude, attempt to obtain the name and the individual's unit and contact PMO personnel for assistance in documenting the individual's name and sponsor, and to escort the individual out of the facility.

(2) Not all circumstances involving civilian attire is within the guidelines below. Every individual should take pride in their appearance and observe common sense standards of safety, decency, neatness, and cleanliness. Prior to wearing an article of civilian attire, personnel should ask themselves, "Is the item authorized? Is it clean? Is it serviceable? Is it within good taste? Does it project a favorable image?" Appropriate civilian attire for wear in public buildings/facilities aboard MCAS Yuma will be as follows:

(a) The wearing of civilian clothing by military personnel is a privilege extended by the Commandant of the Marine Corps. Marines are associated and identified with the Marine Corps in and out of uniform, and when on or off duty. Therefore, when Marines are wearing civilian clothing, it is expected Marines will ensure their dress and personal appearance is conservative and commensurate with the high standards traditionally associated with the Marine Corps. Male Marines do not have the authorization to wearing earrings at any time, on or off base. Male Sailors will not wear earrings aboard MCAS Yuma.

(b) MCAS Yuma prohibits revealing clothing (i.e. clothing that exposes midriff, the buttocks, excessive amounts of chest/cleavage), excessive amounts of the back, or items designed to be worn as undergarments (and worn exposed), such as boxer shorts, briefs, camisoles or slips, bralettes, bra straps, for civilian attire while on or off duty.

(c) A belt is required when wearing trousers or shorts with civilian attire, unless there are no belt loops.

(d) Wear trousers and skirts at the waist. Undergarments will not be visible, except as when the undershirt exposes in a manner similar to the service C'' uniform.

(e) Civilian attire, including undershirts, should be worn as appropriate to the occasion (i.e. bathing suit/bikini appropriate to the beach/pool, but not to the MCX).

(f) No unauthorized eccentricities of dress; common sense will prevail.

(g) When onboard a military installation, civilian headgear is not worn indoors (Common sense prevails for bona fide medical and religious exceptions).

(h) Clean and presentable trousers, shorts, and skirts are required. It is unauthorized for military personnel to wear designer trousers with frayed areas on the legs.

(i) Marines and Sailors have authorization to wear sandals with appropriate civilian attire; however, plastic sandals/shower shoes are unauthorized. Wear only authorized sandals in the mess halls.

(j) No wear of excessively high-cut shorts, dresses, or skirts. Shorts, dresses, or skirts will fall at mid-thigh as to allow reasonability to all body types.

(k) PT Gear is acceptable under the following exceptions for Military:

 $\underline{1}.$ Child, Youth, & Teen Programs for drop-off and pick-up of children only. However, do not conduct business or attending any event in PT/aerobic attire.

 $\underline{2}$. Base gas station for the purchasing of gasoline only via payment rendered at the pump (PT gear is unauthorized inside the building).

<u>3</u>. It is acceptable for Marines and Sailors to use the fastfood side of the dining facilities while wearing the prescribed physical fitness uniform that is clean and dry. The consumption of the meals should not take place nor should any loitering allowed; obtain the meal and depart the facility immediately. The dining facility manager has the discretion to allow a temporary exception to the consuming of meals while in physical fitness attire. No long-term exception without the prior approval of the MCAS Yuma Commanding Officer or MCAS Yuma Sergeant Major.

(1) It is required to wear adequate undergarments to ensure the proper fit, appearance, and to eliminate transparency of clothing worn.

(m) Unless worn in a manner otherwise authorized in this Order, civilian slacks, trousers, shorts, and skirts with eccentric alterations that accentuate private anatomical parts or are excessively, short, tight or baggy-fitting is unauthorized. Wear all slacks, shorts, and trousers so that neither undergarments nor private anatomical parts are revealing.

(n) MCAS Yuma prohibits shirts and blouses with eccentric alterations that accentuate private anatomical parts, expose undergarments or bra straps or are excessively, short, tight or baggy fitting. Male or female midriffs shall not be visible, except as noted below. Shirts and blouses will be clean. The size and fit of the shirt and blouse will mirror a neat appearance. Shirts and blouses may be un-tucked, but should not hang below crotch level (unless it is a female tunic style blouse, designed to hang lower, and does not have a shirttail). Uniform and civilian undershirts are not appropriate as outerwear. This includes green skivvy shirts and unit PT type T-shirts. Also prohibited, as outerwear, are all tank top style shirts, halter-tops, tube-tops, and swimsuit tops. Such clothing is acceptable only while physically participating in sports, PT activities, while at the pool or beach. Formal and semi-formal gowns, sundresses, and similar styles of female clothing that are sleeveless is allowable as appropriate attire. Professional sports jerseys with sleeves are acceptable, but they must fit in size and not be overly baggy. The wearing of excessively oversized shirts detracts from a neat appearance.

(o) Civilian shirts with eccentric alterations or which include, but are not limited to the following, are unauthorized for wear as outer garments: inflammatory words; pictures; symbols, or print which is profane, offensive, supremacist, racist, sexually suggestive, obscene or supportive of, or oriented toward the glamorization of drug abuse or any illegal activity are prohibited. Furthermore, any attire that is derogatory toward any gender, ethnicity, religious group, military service, the flag or symbol of any people or group not authorized.

(p) Wear civilian headgear (i.e., ball caps) in the same manner as the utility uniform cover. Do not wear headgear backwards, crooked, or cocked. Males remove all headgear when indoors (common sense prevails for bona fide medical and religious exceptions). Do not wear bandanas or "doo rags" with civilian attire. Women may wear appropriate headgear while indoors IAW social norms.

(q) Use reflective belts during hours of reduced visibility while conducting individual PT in civilian PT gear. The Marine Corps Running Suit satisfies this requirement for individual PT sessions.

(r) During the handling of bona fide emergencies in either the medical or the dental clinics, the standards of dress prescribed by this Order may be temporarily waivable.

(s) Wearing any electronic listening device while in uniform is unauthorized. When wearing civilian clothing and playing a radio or any other electronic device, the volume is low enough so as not to disturb others in the immediate vicinity. Radios, iPods, MP3s, or any electronic device will not be on in MCAS Yuma public facilities unless using personal earphones. The wearing of headphones, earphones, or other listening devices

StaO 1020.1Y 15 Jun 20

while walking, jogging, running, skating, skateboarding, bicycling, or using a personal transportation device on or within three feet of clearance of any traveled portion of any street, roadway, highway, avenue, or parking lot is prohibited. This includes when crossing any of the above, even if in a crosswalk (i.e. listening devices from the ears). Listening devices may be in use while on a running/walking track, sidewalk, PT field, or designated pathway. Pedestrians are responsible to ensure that they always face traffic and maintain a minimum of three feet from the traveled portion of streets, roadways, or parking lots or otherwise protected from traffic (e.g. curbed sidewalk, pedestrian bridge, etc.). Earphones and headsets are not allowed for wear with any combination of a uniform, partial uniform, or Marine Corps PT uniform (i.e., green on green and the Marine Corps running suit).

o. <u>Standards for Patrons Utilizing the Air Station Gymnasiums</u>. Authorized patrons using the facilities and equipment at the MCAS Yuma gymnasiums wear athletic clothing and athletic shoes. It is allowable to have on utilities and boots in all gym facilities. Do not use any aerobic machines while wearing the MCCUU. Civilian headgear is unauthorized in the weight rooms or gymnasiums (common sense will prevail for bona fide medical and religious exceptions). Hoodies are unauthorized for wear over the head while participating in physical activity in established gymnasiums and is unauthorized in any other Marine Corps establishments. For sanitary reasons, personnel using the gymnasiums wear garments covering the upper torso.

5. <u>Administration and Logistics</u>. Published and distributed directives issued by MCAS Yuma is stored electronically. Electronic versions of Station Orders are at https://eis.usmc.mil/sites/mcasy/Sationpercent20Orders/Forms/ AllItems.aspx.

6. Command and Signal

- a. <u>Command</u>. This Order is applicable to all personnel aboard MCAS Yuma.
- b. Signal. This Order is effective the date signed.

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