



**DRUG DEMAND REDUCTION PROGRAM
TRAINING SCHEDULE FOR
SACO/UPC/OBSERVERS
FISCAL YEAR 2023
(1 OCT 2022 – 30 SEP 2023)**



MCO 5300.17A Requirements:

- a. The Marine/Sailor must be appointed in writing by the Unit/Squadron Commanding Officer.
- b. Must be an Officer or Staff Non-Commissioned Officer (SNCO) as a SACO.
- c. Complete 40-hour required certification course through SACC's DDRP
- d. Must attend the SACO/aSACO Certification Course within 45 days of appointment.

Attendees bring the following on the first day of the certification course:

- a. Copy of the appointment letter.
- b. Cyber Security Awareness Training Certificate of Completion (FY23)
- c. Urinalysis Program Coordinator/Observer letter of appointment. This is separate from SACO appointment letter.
- d. Alcohol Screening Program Coordinator (ASPC) letter of appointment. This is separate from SACO appointment letter.
- e. The attendees will be provided iFTDTL SAAR 2875 Form on the first day of training to gain access to the drug testing result portal.

Limitations:

MCO 1752.5B, Sexual Assault program and Response, Chap 3.2(2) and Chap 4.2c states:
“Commanders shall not appoint the following as SARC/UVA. . Substance Abuse Control Officer (SACO)”



SACO/aSACO Certification Course Schedule

Location: Bldg 598, Conference room

MONTHS/DAYS	
Nov 28- Dec 1, 2022	May 15 – 18, 2023
January 23- 26, 2023	July 17-20, 2023
March 13 -16, 2023	September 18-21

Training dates and locations are subject to change

Urinalysis Program Coordinator and Drug Testing Observer Training

Trainings are scheduled on the first and third Monday of the month)



Months/Days	Attendees	Months/Days	Attendees
October 3, 2022	UPCs Only	April 3	UPCs Only
October 17	Observers Only	April 17	Observers Only
November 7	UPCs Only	May 1	UPCs Only
November 21	Observers Only	May 29	Observers Only
December 5	UPCs Only	June 5	UPCs Only
December 19	Observers Only	June 19	Observers Only
January 2	UPCs Only	July 3	UPCs Only
January 16, 2023	Observers Only	July 19	Observers Only
February 6	UPCs Only	August 7	UPCs Only
February 20	Observers Only	August 21	Observers Only
March 6	UPCs Only	September 4	UPCs Only
March 20	Observers Only	September 18	Observers Only

Training dates and locations are subject to change