



Arizona Department of Education
Health and Nutrition Services

PY 21 Media Release for Non-Pricing Programs

Sponsoring Organization's Name _____

Street Address _____ City _____ Zip Code _____

Contact Person _____ Phone Number _____

Media Outlet(s) Contacted _____ Date _____

Note: Emergency shelters and at-risk only programs should omit references to income prior to sending to media outlets.

Please print the following media release as a free public service announcement.

Today _____ announced its sponsorship of the U.S. Department of Agriculture (USDA) Child and Adult Care Food Program administered by the Arizona Department of Education, Community Nutrition Programs. Meals will be made available to enrolled participants at no separate charge without regard to race, color, national origin, sex, age, or disability. Household income determines the amount of money institutions will be reimbursed to provide meals to enrolled participants. The income-eligibility guidelines listed below are used to determine the amount of reimbursement.

Table with 11 columns: Household Size, Free (Weekly, Bi-Weekly, 2x Month, Monthly, Annually), Reduced-Price (Weekly, Bi-Weekly, 2x Month, Monthly, Annually). Rows include household sizes 1-8 and an 'Each additional member, add:' row.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; fax: (202) 690- 7442; or email: program.intake@usda.gov.

Meals will be provided at the site(s) listed below:

Form with two columns for site information: Site Name, Site Address, City, Zip Code, Phone Number.

Multi-Site Sponsors: Complete one form and attach a list of the names, addresses, and contact numbers for all operating sites.