

# STEPS TO START THE TUITION ASSISTANCE PROCESS

MCAS Yuma-Voluntary Education Program  
Education Center-Bldg. 850  
(928)269-3248 or 269-5614



## COMPLETE THE FOLLOWING STEPS:

### 1. Personal Readiness Seminar (PRS)

In order to be eligible to use TA, the Personal Readiness Seminar (PRS) must be completed. If this is your first permanent duty station, you must complete the brief in person. To register for the in-person brief, email [pmpyuma@usmc.mil](mailto:pmpyuma@usmc.mil). If this is not your first permanent duty station, and you have not completed the PRS, you may complete it in-person or online. The online brief is available on JKO course# J30P-US1395. Once complete, email proof of completion to [Yuma\\_EdCenter@usmc.mil](mailto:Yuma_EdCenter@usmc.mil).

### 2. Tuition Assistance (TA) Brief

Attend the TA brief in-person or online.

**In-person:** Every Wednesday 1000-1130 at the Education Center, Bldg. 850.

**Online:** Complete the Tuition Assistance Brief (MFRPRETA01) on **MarineNet**. Once complete, email the TA brief Certificate of Completion to [Yuma\\_EdCenter@usmc.mil](mailto:Yuma_EdCenter@usmc.mil).

### 3. Career Assessment

Take the **Career Path Decide** career assessment at [careerpathdecide.org](https://careerpathdecide.org). Once on the homepage, complete the following surveys: **Skills, Lifestyle, Interests, and Values**. Review your career results as you will need your results to complete the **Personal Education Folder**.

### 4. Personal Education Folder (PEF)

Complete all sections of the Personal Education Folder (PEF), which is available online within the **Tuition Assistance** tab at:

<https://yuma.usmc-mccs.org/marine-family-support/education/voluntary-education>

Once complete, email the PEF to [Yuma\\_EdCenter@usmc.mil](mailto:Yuma_EdCenter@usmc.mil).

### 5. Counseling Appointment

After you email your Personal Education Folder (PEF), an Education Advisor will email you a date and time for your academic & career counseling appointment. Please confirm the appointment by responding to the email. In your counseling appointment, the Education Advisor will discuss your educational goals, steps you need take to become a student, and the application process for tuition assistance. **We look forward to working with you!**

**\*TA Guidelines and Regulations are available online at**

<https://yuma.usmc-mccs.org/marine-family-support/education/voluntary-education>

Take our quick Education  
Assessment using this QR code.

